

Board of Supervisors
April 6, 2005
9:30 a.m.

The Board met in a Regular Meeting at the Santa Cruz County Complex, 2150 N. Congress Drive, Room #120, Nogales, AZ. Present: Robert Damon, Chairman; Manuel Ruiz, Vice-Chairman; John Maynard, Supervisor; Greg Lucero, County Manager; Holly Hawn, Attorney; Melinda Meek, Clerk of the Board. Also present: Jennifer St. John, Ken Zehentner, John Hays, Sarah Wright, Judy Brown, Sheriff Estrada, Sherleen McKaskle, Suzie Sainz, Maggie Lorta, Dennis Miller.

The Meeting was called to order and the Pledge of Allegiance was recited, led by Sarah Wright.

ADOPTION OF AGENDA: Vice-Chairman Ruiz made a motion to adopt the Agenda as posted and to deviate from Agenda sequence as necessary; second by Supervisor Maynard; motion carried unanimously.

CALL TO THE PUBLIC: Aurora Duron, Administrative Vice-President for CWA Local 7026, requested that the Board allow employees the chance to have a union and to remain open to the process.

Suzanne Sainz, County Recorder, introduced Sherleen McKaskle, American Cancer Society Chairperson. Mrs. McKaskle invited all to participate in the upcoming Relay For Life on May 13 & 14 to raise money for cancer research; she mentioned that one of the fundraisers taking place is called "bras & bucks" where individuals donate a bra and \$5 to make a 4-mile chain of bras from Mariposa to Rio Rico.

The Board recessed the Regular Meeting to convene as the Flood Control District Board. (JM/MR; c.u.)

FLOOD CONTROL DISTRICT:

DIRECTOR'S/PROJECT REPORT: Submitted in writing.

Supervisor Maynard asked about the status of the alert system on Red Mountain; Mr. Hays responded that he is scheduled to visit the site next Thursday or Friday.

MONTHLY REPORT FROM CITY OF NOGALES: None

MONTHLY REPORT FROM THE TOWN OF PATAGONIA: None

PUBLIC COMMENT: None

The Board adjourned as the Flood Control District Board and reconvened the Regular Meeting. (MR/JM; c.u.)

REPORTS:

BOARD OF SUPERVISORS: Vice-Chairman Ruiz reported that he and Mr. Lucero attended this morning's groundbreaking ceremony for a new 9-screen movie theater that should be open by Thanksgiving; he expressed condolences to Manuel Coppola and family for the passing of his father.

Supervisor Maynard reported that the Rio Rico roadside clean up will be held on Saturday and stated that anyone interested in participating should be at any of the 3 fire stations in Rio Rico by 8:00 a.m.; the Sonoita/Elgin Emergency Services will be having a fundraiser event this weekend in Sonoita; he reminded all County employees to get out and walk this week.

Chairman Damon reported that he, Mr. Lucero and Mary Dahl, attended SEAGO's Regional CDBG Awards Ceremony last week where the Robert Damon Recreational Complex was awarded 1st place in our District.

MANAGER: None

FINANCE: Administrative Services Department Director, Jennifer St. John, reported \$8,214,707 in the General Fund of which \$8,135,761 is invested; \$1,313,744 in the Road Fund of which \$806,894 is invested; \$668,086 in the Flood Control District Fund of which \$639,364 is invested; \$12,469,688 total for all funds of which \$12,314,867 is invested; \$8,748,994 estimated end of month balance, compared to \$5,822,360 cash at April 2004, a difference of \$2,926,634.

SHERIFF: Sheriff Estrada reported that the current jail population is 67, 63 males and 4 females; 23 inmates have been sentenced to the County jail and 4 to the AZ Department of Corrections; 56 have been charged with felonies and 11 with misdemeanors; 19 (28%) are undocumented aliens; 4 have been committed to the County jail on a daily basis and 3 on a weekly basis. 67 persons were booked in during the past week.

Sheriff Estrada further reported that a Wine Festival was held on Saturday and Sunday in Elgin at the winery and \$250 was presented to the Santa Cruz County Sheriff's DARE Program; a County auction will be held this Saturday; the Telecommunications Week Proclamation and special recognition of the Sheriff's Office Criminal Investigation Division will be on next week's Agenda.

ACTION ITEMS:

REQUEST APPROVAL TO AUCTION OBSOLETE COUNTY VEHICLES, FURNITURE AND EQUIPMENT: Administrative Services Department Director, Jennifer St. John, informed the Board that the County will conduct an auction this Saturday and requested authorization to auction obsolete County vehicles, furniture/equipment and the visual approach system from the Nogales International Airport.

Vice-Chairman Ruiz made a motion to approve; second by Supervisor Maynard; motion carried unanimously.

AUTHORIZATION TO PURCHASE NEW RECORDING SYSTEM: County Recorder, Suzanne Sainz, requested authorization to purchase a new recording system from Saul's Creek Engineering for recording property, personal and miscellaneous documents; the total cost for the system is \$51,745; the total due with the signed contract is \$25,872.50.

Vice-Chairman Ruiz asked if the purchase of this system is subject to the bidding process and if it's included in the budget; Attorney Hawn responded that this system is being purchased off the State Contract; Miss St. John stated that funding will come from the Recorder's Retrieval Fund and the remainder will be loaned from the General Fund until the Retrieval Fund renews itself.

Vice-Chairman Ruiz asked if the purchase of this system is consistent with the recommendations contained in the Auditor's report; Mr. Lucero responded that the Auditor is familiar with and supportive of the acquisition of this software.

Supervisor Maynard questioned Item #2 (Software License) of the Purchase Agreement that states the County is allowed to record a maximum of 12,000 documents per year with the license; he asked Ms. Sainz how many documents they record in a year; Ms. Sainz responded approximately 16,000; she stated that she addressed this issue with Saul's Creek who indicated that it could be reviewed in the coming year; Supervisor Maynard noted that according to the Agreement, if the County's annual recorded document volume exceeds the maximum, it would be required to upgrade at an additional cost to the County; Supervisor Maynard expressed concern regarding the verbiage of this portion of the Contract.

Attorney Hawn stated that if the Board was to approve the Contract as is and the Recorder's Office exceeds the 12,000 documents per year, the County would be required to purchase additional software; Attorney Hawn suggested that the item be tabled for a week in order to address the issue.

Ms. Sainz stated that she was planning to cover the additional cost with Retrieval Funds and add it to her budget for next year.

Vice-Chairman Ruiz made a motion to table action on this item until next week in order to get clarification on the need for additional software and associated costs; second by Supervisor Maynard.

Under discussion, Supervisor Maynard asked Ms. Sainz if any other Arizona Counties are currently using this software; Ms. Sainz responded that currently Apache, La Paz, Graham Greenlee and Navajo Counties are using this system.

Motion carried unanimously.

MONTHLY REPORTS for the County Recorder's Office for the months of January and February were approved as submitted. (JM/MR; c.u.)

MINUTES of 3/16/05 were approved as submitted. (JM/MR; c.u.)

DEMANDS were approved in the total amount of \$806,844.49 of which \$431,713.05 is from the General Fund. (MR/JM; c.u.) Details of these expenditures are available for inspection during working hours and are to be considered part of these minutes. **General Fund:** \$431,713.05; **Bad Check Collection:** \$10,593.32; **Retrieval Conversion Fund:** \$1,281.25; **School Forest Fees Fund:** \$2,978.97; **Early Learn-Learning Together:** \$25,417.11; **Law Library:** \$1,265.00; **Old Courthouse Fund:** \$1,214.97; **Road:** \$69,584.00; **Animal Control:** \$35,956.93; **Anti-Racketeering #2:** \$7,226.81; **Sheriff A.C.J.C. Grant:** \$1,027.22; **HIDTA 13:** \$18,583.96; **Community Punishment Program:** \$2,085.30; **Juvenile Intensive Probation:** \$1,159.60; **Jail Enhancement:** \$3,395.67; **Juvenile Education Fund:** \$1,203.16; **Maternal & Child Health Grant:** \$9,737.00; **Federal Seizure Fund:** \$23,798.82; **Gear Up:** \$1,321.52; **Bio-Terrorism Grant:** \$1,338.77; **Flood District:** \$4,794.09; **Rehabilitation Service Ad:** \$5,164.64; **Cultural Youth At Risk:** \$16,800.68; **W.I.A. Youth Program:** \$10,425.45; **WIA/TANF Set A Side:** \$14,009.28; **W.I.A. Adult:** \$18,645.15; **W.I.A. Dislocated Worker:** \$38,801.70; **W.I.A. Administration:** \$1,583.58; **Projects with Industries:** \$2,835.03; **Work Incentive Grant:** \$20,753.00; **Landfill:** \$13,827.16

To review these demands for this date, refer to Binder #13 which accompanies this book.

The Board recessed the Regular Meeting to reconvene as the Flood Control District Board; convened in Executive Session at 10:20 a.m.; adjourned as the Flood Control District and reconvened the Regular Meeting at 11:00 a.m. (MR/JM; c.u.)

The Meeting adjourned at 11:00 a.m. (JM/RM; c.u.)

Melinda Meek
Clerk of the Board

Robert Damon
Chairman